



35 Years of
Empowering
Teachers

ANNUAL REPORT

2019

HEAD OFFICE

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Introduction

The year 2019 was smooth sailing for SPELT, despite unsure circumstances and limited resources. It is a source of satisfaction for the Working Committee that almost all goals set for the year were achieved.

SPELT activities in the field of professional development, such as workshops, short and long courses, monthly Academic sessions, monthly working committee meetings, publication of the Quarterly journal, and the ICELT programme, were concluded successfully. The 35th SPELT International Conference, “**Innovation In ELT: Future Directions**”, held in Karachi, Lahore, Islamabad and Abbottabad, enabled teachers from all over Pakistan and abroad to explore new vistas in the ELT world.

The Annual General Body Meeting of SPELT was held on December 28, 2019, at the SPELT Head Office, Karachi. The meeting was chaired by Mr. Tahir Javed, a life member of SPELT and a renowned educationist. The attendance was very encouraging. All the seven coordinators presented their reports, highlighting the major activities of their respective committees.

A summary of the Annual Budget was also presented at the AGM, pointing out the income and the expenditure for the financial year ending June 2019.

Four posts were declared vacant for 2020-21: Working Committee Coordinator, Journal Coordinator and Finance Coordinator..

The following were elected on the four posts declared vacant for 2020-21



Fatima Shahabuddin

2020-21

Working Committee Coordinator



Shumaila Omar

2020-21

Journal Coordinator



Talha Saleem

2020-21

Academic Coordinator



Zehra Gheewala

2020-21

Finance Coordinator

SPELT Working Committee 2020

Coordinator	Sub-Committee	E-mail
 <p>Dr. Fauzia Shamim Programme Coordinator 2019-20 fauzia.shamim@gmail.com</p>	<p>Khalida Sa'Adat Mohsin Tejani Nasreen Hussain</p>	<p>khalidaji55@gmail.com tejani.mohsin@gmail.com nasreenhuss@gmail.com</p>
 <p>Zehra Gheewala Finance Coordinator 2020-21</p>	<p>Niamet Zehra Saba Tanveer</p>	<p>niametzehra@gmail.com saba1924@hotmail.com</p>
 <p>Sonia Kazim Conference Coordinator 2019-20 soniyakazim2@gmail.com</p>	<p>Farheen Hasan Dr. Maliha Ahmed Gul Jaffri Lubna Panjwani</p>	<p>farheenhasan@yahoo.com ahmed_maliha@hotmail.com gulerana.jaffri@gmail.com lubna_nizar@hotmail.com</p>
 <p>Talha Saleem Academic Coordinator 2020-21 talhasaleemelt@gmail.com</p>	<p>Farah Musharaf Sabahat Ansar Shahnaz Khanani</p>	<p>fmmusharaf@gmail.com ansarsabahat81@gmail.com shahnaz_khanani@yahoo.com</p>
 <p>Shhumaila Omar Journal Coordinator 2020-21 shumailaomar2@gmail.com</p>	<p>Huma M. Thaver Lubna Farhan Ali Maria Hassan Roshana Kamran Saima Munawar Saima Abedi</p>	<p>tmhuma15@gmail.com farhan_lubs@yahoo.com mhsiddiqui@iba.edu.pk roshana@iqra.edu.pk smunawra@uit.edu saima_abedi@hotmail.com</p>
 <p>Fatima Shahabuddin Working Committee Coordinator 2020-21 fatima.shahabuddin@aku.edu fsgwadri@gmail.com</p>	<p>Rehmat Ebrahim Mahmooda Asif Nousheen Ilyas</p>	<p>rehmat.ebrahim@gmail.com mahmoodaasif@hotmail.com nousheenilyas16@gmail.com</p>
 <p>Dr. Bushra A. Khurram Workshop Committee Coordinator 2019-20 bushrakhurram@yahoo.com</p>	<p>Dr Fatima Dar Huma Nadra Quraishi Lubna Mohyuddin</p>	<p>fatimadar@yahoo.com humarazaquraishi@gmail.com lubnamohyuddin@gmail.com</p>

Karachi Head Office

2019



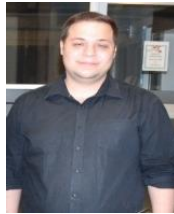
Prof. Zakia Sarwar
Hon. Executive Director



Gul Jaffri
*Media / PR & Marketing
Manager (Hon)*

Full Time Employees

Sadia Jamil
Office Secretary



Nasir Ahmed Khan
*Senior Office
Assistant*



Shams ullah Khan
Caretaker

Part Time Employees



Shahid Memon
Accountant



M.Yameen
Journal support

COMMITTEE REPORTS

1. Programme Committee

A major responsibility of the Program Committee is enhancing SPELT's image, presence and networking. In 2019, the program committee undertook the following activities for this purpose:

National level

Working with Sindh Textbook Board for developing English Language textbooks for grades 6-10; books for Grades 6-8 published; Grade 9 in print.

International Networking

1. A number of international keynote and plenary presenters were invited and facilitated to present at the SPELT International Conference 2019.
2. Dr. Fauzia Shamim represented SPELT as invited featured speaker at the Asia TEFL conference, held in Bangkok in June 2019.
3. Prof. Zakia Sarwar represented SPELT as invited plenary speaker at the NELTA/TESOL conference held in Kahtmandu, in November 2019.
4. Prof. Zakia Sarwar represented SPELT at the TESOL international conference 2019 held in Chicago, USA
5. SPELT continues to be an active affiliate member of IATEFL, UK, and TESOL, USA. Dr Fauzia Shamim served as Chair of TESOL's Research Professional Council (2018-19) and Dr Naziha Ali has recently been elected a member of TESOL's nominating committee.
6. As an affiliate of IATEFL, SPELT received highly subsidized rates for 50 members for IATEFL membership through its wider membership scheme. We are proud to share that SPELT has been a recipient of this competitive scheme several times.

Achievements 2019

1. Celebrating SPELT's 35th Anniversary

A Panel Discussion was held to celebrate the 35th anniversary of SPELT as follows:

Title: "Equity and Access to Quality Education: Opportunities and Challenges"

Date/Venue: 9th July, 2019, SPELT House, Karachi.

Chief Guest: Mr Shahid Qazi Pervaiz, Secretary of Education, Government of Sindh.



CELEBRATION 2019

PANEL DISCUSSION

35 Years of
Empowering
Teachers

Equity and Access to Quality Education: Opportunities and Challenges

Panelists



Ameena Saiyid
(OBE), Ex-Managing
Director, Oxford
University Press



Sadiqa Salahuddin
Founder and Executive
Director, Indus Resource
Center



Shahnaz Wazir Ali
Trustee, Nasra
Educational Trust,
Karachi



Dr. Mohammad Memon
Chairman, SSC&HSC
Examination Board,
Hyderabad



Michael Houlgate,
Director Sindh and
Baluchistan,
British Council



Dr. Fozia Khan
Chief Advisor,
Curriculum Wing
Government of Sindh.

Programme

Date: July 9, 2019

Venue: SPELT Head Office

Time: 4:00 – 7:00pm

4:00 pm

Tilawat

4:05

Welcome Address: Dr. Fauzia Shamim, Programme Coordinator

4:10

Past, Present and Future: Prof. Zakia Sarwar, Founder Member, SPELT

4:20-4.40

Reflections from Friends of SPELT

Ameena Saiyid (OBE): Ex-Managing Director, Oxford University Press

Shahnaz Wazir Ali, Trustee, Nasra Educational Trust, Karachi

ZohraYousf, Chief Creative Officer, Spectrum Y&R, Karachi

4:45 – 6:00

Panel Discussion- Moderator: Rehmat Ebrahim

4:45 – 4:55

Introduction to the topic: Siham Gheewala, Educator & Teacher Researcher, USA

4:55 – 5:55

Panelists share their views followed by Q/A

5.55 --6.00

Closing Remarks: Almas Bana, Education Consultant

6:05 – 6:15

Address by Chief Guest: Hon' Qazi Shahid Pervaiz , Secretary Education, Sindh

6:15- 7:00

Group Photograph, Refreshments



The seminar was well attended by SPELT stalwarts and friends including publishers, and senior leadership from the public and private sectors in Karachi.

2. Partnerships

The Ziauddin University College of Languages, Literature and Culture, in partnership with SPELT, held a seminar on **Language Planning and Policy: Global Perspectives, Local Realities**, on October 29, 2019, at the Ziauddin University. The presenters and panellists included Zakia Sarwar, Bushra Khurram, Hywel Coleman, Lucilla Lopriore, and Judy Sharkey. The moderator was Abbas Husain. The entire Working Committee was invited to participate, and the coordinator, Fatima Shahabuddin, spoke on behalf of SPELT.

A Colloquium was also held at the SPELT International Conference 2019 in Collaboration with Speech and Hearing Association of Pakistan (SHAP) titled 'Opportunities & Challenges in Child Language Development and Learning'. This was moderated by Ms Amina Asif Siddiqui, Secretary, SHAP.

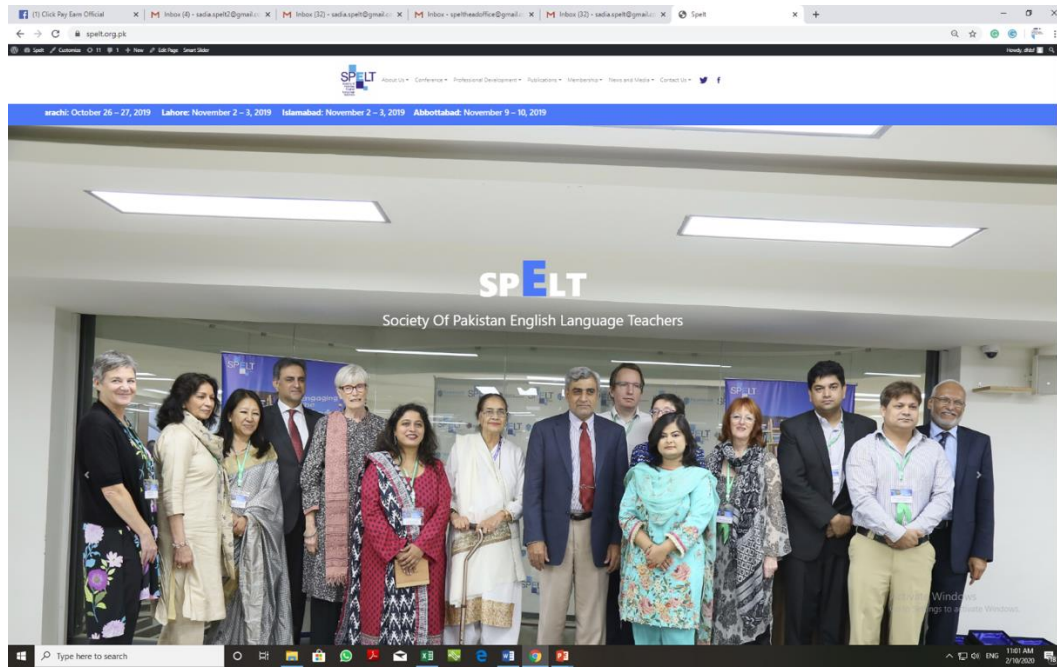
3. New SPELT website

SPELT website was developed and run by volunteers for several years. Now a need is felt for a more professional-looking website, as the website represents the face of SPELT both at the national and international levels. Hence, work on developing a new website was initiated and led by the program committee.

The website is now functional, and it is hoped that it will:

- help enhance SPELT's image and recognition both in Pakistan and internationally.
- keep members abreast of SPELT initiatives and programs across Pakistan as well as internationally.

Please visit: <http://spelt.org.pk>

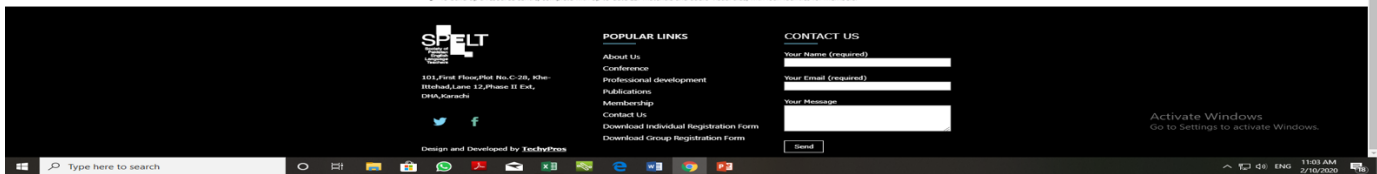


SPELT INTRODUCTION

The Society of Pakistan English Language Teachers (SPELT) is a registered, non-political, non-government (NGO), voluntary body of English Language teachers from schools, colleges and universities. Formed in 1984, in Karachi, it is dedicated to improving the standard of English teaching and learning in Pakistan. SPELT operates on the principle of team work and self help to enable maximum exploitation of the limited resources available in the country. As a body it attempts to be well informed about recent developments in teaching techniques, which invariably need to be modified in order to suit the needs and limitations of the Pakistani situation. It is affiliated with a number of international organizations like TESOL (USA), IATEFL (UK), RELC (Singapore), TESOL (Greece).

OBJECTIVES

- To provide a professional forum for English language teachers in Pakistan.
- To serve as a centre for the dissemination of current ideas and developments in EFL.
- To provide in-service courses, seminars and workshops in EFL.
- To build-up a resource centre, complete with up-to-date EFL materials and audio-visual aids, with loan facilities for members.



4. Improved governance and structure

- Regular meetings (F2F and online) were held during 2019
- Nomination of SPELT representative, TESOL 2020 : Ms. Shumaila Omar was selected to represent SPELT in the TESOL Affiliate Council to be held during TESOL 2020 conference in Denver, USA. She will also be presenting a paper at this conference.

Task Force 3: The Working Committee, in its meeting held on May 11, 2019, granted approval for the formation of Task Force 3 (TF3), comprising the three admin arm coordinators – Fauzia Shamim, Fatima Shahabuddin, and Niamet Anvarali – five veteran Spelters – Zakia Sarwar, Khalida Saadat, Mansoor Vindhani, Mohsin Tejani, and Rehmat Ebrahim – and two honorary consultants – Almas Bana and Salim Ibrahim with the following **Terms of Reference:**

To review SPELT's administrative, financial and legal aspects and give recommendations for improvement

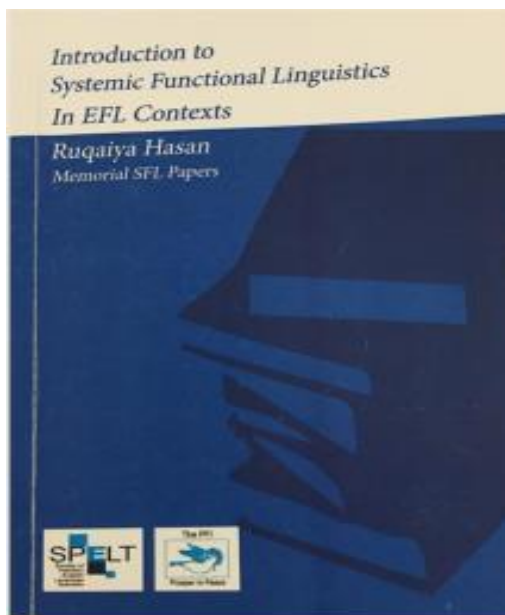
Streamlining and updating the administrative, financial, and legal aspects related to SPELT's policies and procedures was considered an urgent need, in view of the current stringent government measures for NGOs, and for securing funded projects.

The TF3 held several meetings and presented a draft report to the Working Committee in its half day retreat held on December 14, 2019. Subsequently the proposed new structure of SPELT was approved in the AGM held on 28th December 2020.

5. Publications

SPELT publishes a monthly ebulletin to share its activities as well as apprise members of new initiatives and events in the field of English language teaching in Pakistan and internationally. Moreover, it publishes books, as required, to share innovative ideas with the wider community. In 2019, "**An introduction to Systemic Functional Linguistics (SFL) in EFL Contexts: Ruqaiya Hasan Memorial SFL Papers**" was published to make available Dr Hasan's work to teachers in Pakistan and elsewhere. This is a collection of sixteen articles, already published in the SPELT Quarterly Journal during the last three decades or so. The book is now available for purchase from SPELT House, Karachi.

The Class IX textbook, written by the SPELT team, headed by Fatima Shahabuddin and including Rehmat Ebrahim and Rahila Waqar, has been approved by the Sindh Education Secretariat and is now in print. It is expected to be launched from the new academic year commencing in April 2020.



FROM THE SPELT DESK

This is the last ebulletin for this year. 2019 has been a landmark year for SPELT as it has completed 35 years of its purposeful existence. Despite all odds, its passionate volunteers have kept the SPELT flag flying high. SPELT has been a pioneer in many ways. One of its biggest achievements is that in the field of ELT, it has brought in an awakening in Pakistan that English language teaching cannot be treated like other subjects; and that being fluent in English does not guarantee that the person will necessarily be a good English teacher also; in fact, if English is to be taught effectively, it requires professional training. Interestingly enough, Cambridge University Awards' Centre in-charge Helen Rose told SPELT, that it is the only teachers' association, which is registered with Cambridge University for the Certificate of Teaching English (COTE)

later named International Certificate in English Language Teaching (ICELT). All the other Centers around the world were commercial and charged a huge fee for the course. SPELT chose to run this course to meet the need of its members and provide them a substantial and affordable quality program with focus on specialization in English language teaching (ELT). As a bonus, ICELT has provided SPELT with brilliant and dedicated leaders who have taken SPELT forward. SPELT acknowledges their voluntary service and pays tribute to their selfless passion and leadership. Now that Cambridge University has decided to wind up ICELT, it is a challenge for the current SPELT leaders to come up with some alternative training activity, which will meet the professional development needs of its members. In any case, change is the name of the game. The world around us is fast changing.

An organization can be seen as vibrant and alive only if it sets up activities and structures, which go along with changing times. SPELT has been a pioneer and has always found ways to deal with challenges. Instead of moaning about what used to be, SPELTers are sure to find a path that will provide professional development not to just SPELTers but also to teachers in general in Pakistan. SPELT wishes its members a very peaceful, happy, and professionally rewarding New Year!

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Email: spelt@spelt.org.pk
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E-bulletin Team

Ms. Farheen Hasan
Ms. Sadia Jameel

Programme Committee Targets for 2020

1. Further strengthen SPELT's structure and governance through developing policies and procedures
2. Strengthen SPELT's financial health and profile in collaboration with Finance Coordinator and sub-committee.
3. Continue to work with the government and other organizations engaged in the improvement of English language teaching in Pakistan.
4. Increase collaboration with regional Teacher Associations.
5. Increase SPELT's presence at the national and international level through actively networking with friends of SPELT and other relevant organizations and Teacher Associations.
6. Further streamline procedures for nominating SPELT representatives for attending events on behalf of SPELT, inside the country and internationally.
7. Develop policies and procedures to streamline the work of the Head office, particularly in relation to SPELT Chapters.
8. Conduct a programme for leadership development to encourage younger and active SPELTers to play a key role in the organization's management and future development.

2. SPELT Working Committee

The main task of the Working Committee Coordinator and their sub-committee is to arrange the monthly meetings and two retreats, which, in effect, are longer meetings covering a wider range of areas related to SPELT activities and management. The meetings are usually held on the second Saturday of the month; however, when deemed absolutely necessary, these meetings are deferred to the third Saturday. The meeting duration is usually two hours. Generally, two retreats are held, one in February and one in August; occasionally three retreats are held, when deemed necessary. The duration of the retreats varies from three hours to seven hours, depending on the agenda that needs to be covered.

In addition, the coordinator of this sub-committee is also expected to work closely with the Programme and Finance coordinators to oversee various academic, administrative, and financial matters related to the smooth functioning of the organization.

Achievements of 2019

The following tasks were carried out by the Working sub-committee

- **Meetings and Retreats:** In all, 10 meetings and two half-day retreats were conducted. The tasks included: planning and conducting the meetings and retreats, sending out the circulars, and recording and circulating the minutes.

- **Role in SPELT Annual Conference 2019:** Like all other sub-committees, the Working sub-committee members played a very active role in planning and conducting the conference.
- A special event was organised on November 16, 2019, to honour the volunteers for their contribution in making the conference a success. The volunteers highly praised the SPELT team for organising such a high quality event. They stated that their participation as volunteers had greatly enhanced their organizational and people handling skills, and had made them understand a great deal about team work. They were all highly motivated, and many of them offered their services for the next year's conference.

Working Committee Targets for 2020

In addition to carrying out its assigned roles and responsibilities, the committee has the following targets for 2020:

- Streamlining and strengthening SPELT administrative, structural, financial, and legal matters, in collaboration with the Programme and Finance committees
- Consolidating SPELT activities and programmes
- Exploring policy and research options in which SPELT can play a role
- Contributing in organizing the SPELT 36th Annual Conference.

3. Conference Committee

The 35th SPELT International ELT Conference “Innovations in ELT: Future Directions” was held in Karachi on October 26 and 27, 2019 at Iqra University, Main Campus. The conference was held in the purpose built campus of the university. The SPELT Conference was also supported generously by Paramount Books Pvt Ltd and Oxford University Press as Platinum and Gold sponsors respectively.

In Karachi, the two-day event was attended by almost 800 participants who came from different private and public schools, colleges, universities and other organizations from Karachi and other cities of Pakistan. Prof. Hywel Coleman from the University of Leeds, UK, was the keynote speaker. Additionally, plenary speakers from Italy, Sri Lanka, Thailand, USA, UK and Pakistan participated in this international event to share their knowledge and experiences. This year, 100 sessions were held in the form of plenary, workshops, papers, and webinars. Moreover, research SIG strand, Teaching of Urdu and other languages strand, panel discussions, and colloquia were offered by national as well as international presenters. The rich variety of topics was highly appreciated by the attendees of the conference.

SPELT would like to express special thanks to all those who worked day and night to make this event a success, especially the office staff, the Conference Committee, the Working Committee members and all the wonderful volunteers. Our special thanks to all the sponsors for their generous support. We also thank the family members for their cooperation.

Keynote Speaker



Hywel Colemann, University of Leeds, **UK**

Title: Language in the Environment: What Does It Tell Us and How Can We Use It?

Plenary Speakers



Dr Saiqa Imtiaz, Bahauddin Zakariya University **Multan**

Title: Bring your Parents Tomorrow". Feedback on Students' Writings: A Reaction or Direction?



Lucilla Lopriore, Literatures and Cultures Roma Tre University, **Italy**

Title: Revisiting ELT in a Global Perspective: Valuing the Old, looking at the Future



Dr Jirada Wudthayagorn, Chulalongkorn University Language Institute, Bangkok, **Thailand**

Title: Assessing Speaking Skills of Thai Young Learners



Peter De Costa, Michigan State University, **USA**

Title: The Emotional and Identity Turn in Second Language Teacher Education: Prospects and Possibilities

Plenary Webinar



Presenter: Richard Smith, Warwick University, UK.

Title: Problems -> Questions -> Solutions: Addressing Classroom Difficulties

Moderator: Huma M. Thaver

Featured Presenters



Hemanthi Subhadra Hidellaarachchi, Lecturer, University Of Ruhuna, **Sri Lanka**

Title: Effectiveness of Using Code-switching in Teaching English



Dr. Judith Ann Sharkey, Associate Professor, Education Department University of New Hampshire, **USA**

Title: Examining our Practice: Teacher Reflection, Reflexivity and Research

SPELT Colloquium 1

(In Collaboration with Speech and Hearing Association of Pakistan-SHAP)

Title: Opportunities & Challenges in Child Language Development and Learning

Moderator: Amina Asif Siddiqui

Names of Participants: Hadiqa Arif, Sabeen Iqbal Rajput, Fatima Yousuf, Rabbiah Sohail, Anushay Hussain, Sabreen Noor Ali

SPELT Colloquium 2

Title: Multilingualism: A need or a want

Moderator: Huma M. Thaver

Names of Participants: Fatima Shahabuddin, Dr. Nasreen Husain, Dr. Tayyab Zaidi

Closing Panel Discussion

Title: Innovations in Teaching-Learning of English in the Developing World: Looking towards the Future

Moderator: Dr. Fatima Dar



Panelists

Hywel Coleman
Lucilla Lopriore
Sajida Zaki
Shahnaz Wazir Ali
Prof. Zakia Sarwar



For detailed reports of the SPELT travelling conference in Lahore, Islamabad and Abbottabad, please see SPELT's ebulletins for December 2019 and January and February 2020.

Conference Committee Targets for 2020

- Increase the effectiveness, image and impact of SPELT through the SPELT conference to better serve its members and community at large.
- Improve quality of sessions in the conference and provide opportunities to further professional expertise.
- Enhance networking with educational institutions and strengthen strategic alliance with partners.
- Build strong team work among committee members
- Promote a high standard of ethical and professional conduct
- Develop academic partnerships for the conference, both within and outside of the country, to improve the quality and impact of the SPELT international conference
- Develop partnership with more sponsors such as the Cambridge University Press for the 2020n Conference.

Sponsors 2019 Conference



4. Workshop Committee

Achievements in 2019

The Committee set its targets and budget at the start of 2019 and it has exceeded both.

The workshop committee organized a number of workshops on a range of different topics at SPELT office. To be precise, 9 short-term workshops (ranging from 3 hours to 8 hours) and 1 short-term course (30 hours) were offered during 2019 (see table below).

Date	Topic	Resource Person	Duration	No of Participants
February 23, 2019	Differentiated Instruction	Zehra Gheewala	04 Hours	20
March 16, 2019	Writing Prompts That Work	Mohsin Tejani	03 Hours	28
April 20, 2019	Active Learning: Excite, Engage and Empower	Saima Abedi	04 Hours	11
June 23, 2019	Personification as an ELT Aid	Salwa Abbasi	02 Hours	5
June 29, 2019	Multiple Intelligences in Our Classroom	Arwa Khuzaima	08 hours	23
August 24, 2019	Reading Across the Curriculum	Dr. Bushra A. Khurram	06 hours	27
September 28, 29 and October 2, 4, 7, 9, 11, 14, 16, 19, 2019	Enhance Your Spoken English	Zakia Sarwar	30 hours	22
November 23, 2019	Teaching English to the Digital Generation	Dr. Pir Sohail Sarhandi	03 hours	05
December 27, 2019	Tools for Makers and Creators	Adnan Iftikhar, USA	03 hours	13
Post Conference Institute 2019				
October 28, 2019	Authenticity in ELT Material Development	Lucilla Lopriore, Italy	03 hours	24

New Resource Persons

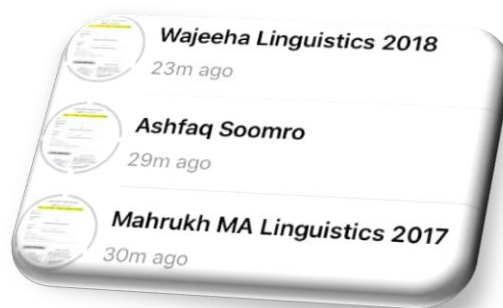
The committee invited well-established resource persons who are considered expert in the field of ELT in Pakistan. Inviting new resource persons for the workshops not only provided a fresh breath of air for SPELT participants, but also expanded the resource person pool of SPELT.

Tailor-Made Professional Development Programs

A 90-hour tailor-made course was offered to 30 teachers of Commecs College, Karachi, to enhance their proficiency in the English language. The course provided participating teachers an opportunity to enhance their listening, speaking and reading skills. The participants were also introduced to the grammar and vocabulary enhancing strategies during the training. The course had a pre, mid, and post-test design. The participants also maintained a portfolio of ongoing grammar and vocabulary assignments. This resulted in a marked improvement in participants language proficiency as evidenced through their pre and post-test results.

Further Achievements

- No workshops were cancelled even if the number of registered participants was lower than the target
- Some of the workshops and short courses were of more than 3 hours duration.
- A Post Conference Institute was conducted in November 2019.
- Students and teachers were actively encouraged to join SPELT in order to increase the outreach and impact of SPELT's professional Development programs.
- The workshops were announced through the regular print information sent to members every month. Regular announcements were also made in SPELT e-bulletin; brief workshop reports were also shared with all members through the ebulletin.
- The committee also utilized Facebook, WhatsApp groups and WhatsApp status for promotion of its activities. The use of social media resulted in a good turnout of teachers in the majority of workshops.



Following was done to streamline procedures:

- Designed a 'Certificate of Presentation' which was presented to the workshop/course facilitators
- Developed a 'Statement of Work' for workshop/course leaders
- Developed a new and more comprehensive feedback form for the participants of the workshops using Google Forms
- Developed a feedback form for the trainers

Workshop Committee Targets for 2020

The workshop committee will try to get more registrations for the workshops. It will also try to get more members for spelt. Besides that, the committee will invite ELT experts to facilitate workshops for it.

5. Journal Committee

Achievements in 2019

The Journal Committee has successfully met its target of bringing out three issues of Volume XXXIV of the SPELT Quarterly Journal for the year 2019.

Issues Nos. 1 and 2 have already been published while No. 3 is being sent for printing.

Volume	Lead Article 2019	Author
Volume 34 No.1, 2019	Teaching Language with a Multilingual Lens	Leslie Barratt
Volume 34 No 2, 2019	Reflection Multiliteracies: Teaching meaning making across the visual and language arts	Kathryn Accurso et al
Volume 34 No 3, 2019	Language, Ideology and Power Discourse.	Habibullah Pathan

SPELT Quarterly Journal

Each issue comprises

- A lead research article
- A short article based on classroom pedagogy
- Exploiting Visual aids
- Teaching tips
- Global issues integrated into the language classroom
- Teacher talk (1500-2000 words)
- Learner Link (1200-1500 words)



Journal Committee Targets for 2020

- Making the SPELT quarterly an on-line journal
- Uploading of Archives from SPELT Journal on Web space provided by the University of Hong Kong
- Maintaining the standard and reputation of being a journal of International academic standing
- Providing more promotional space to Publishers and Institutions for advertising in the SPELT Journal

6. Academic Committee

Achievements of 2019

- All twelve sessions were conducted on the scheduled dates and timings.
- All sessions were activity based and participants enjoyed these sessions.
- Three sessions were successfully conducted at different venues (2 Schools & 1 College) to facilitate teachers from different areas of the city to attend these sessions.
- Participants were invited through social media; also, new participants were encouraged to attend sessions through person-to-person contact.
- SPELT's membership in Academic sessions and other events. Was promotes in the Academic sessions
- All members of the committee worked in different capacities in the conference to make it a successful event.

Date	ACD No	Titles of Academic Sessions	Presenter	No of Participants
January 26, 2019	411	Using Authentic Material in ELT Classes	Waqas Ahmed	27
February 23, 2019	412	Teaching English through Story Telling	Salwa Siddiqua Abbasi	79
March 30 2019	413	Creating Positive Environment in a Classroom	Aida Tasneem Zafar	15
April 27 2019	414	English Language Teaching Strategy; An Integrative Model	Muniza Asad	23
June 29 2019	416	Teach Reading Skills to 21st Century Learners	Mehwesh Rehman	16

July 27 2019	417	Teaching Writing through Fun Activities	Alia Faruqui	39
August 31, 2019	418	Action Research: A Step Forward in Your Teaching Career	Dr. Maliha Ahmed	43
September 28, 2018	419	The Dynamic Presenter	Huma M Thaver	20
October 12, 2019	420	Teach Creative Writing Skills Through Activities	Noreen Khan	21
November 30, 2018	421	Use Effective Strategies to Teach English Literature	Sana Tahir	22
December 28, 2018	422	Knowing 'HOW' of Planning a Lesson	Dr. Pir Suhail Sarhandi	21



Academic Committee Targets for 2020

- Strengthen Academic Committee by inviting more volunteers & subcommittee members in the team.
- Improve communication channels between SPELT and prospective participants.
- Ensure better social Media presence of Academic Committee and SPELT.
- Promote SPELT membership, workshops and Conference in different Schools, Colleges and Universities.
- Identify and invite emerging trainers and senior students of ELT from universities to conduct sessions.
- Create a strong team of volunteers to facilitate SPELT in different activities.

7. Finance Committee

- The audited accounts of 2019 show that SPELT has incurred a loss this year, too; main reason is that the expenditures in 2019 were more than the income.
- Our target was to improve SPELT's financial position in 2019. Unfortunately, we have not completely been successful in our endeavor.
- However, the first quarter of financial year 2019-2020, ie July to October 2019 show that SPELT's position is slowly improving.
- A financial consultant was engaged in June 2019 to modernize SPELT's system of accounting, banking, etc. Work on setting up a robust financial system for SPELT is currently in progress.

Society of Pakistan English language Teachers

Financial Statement For the Year ended June 30, 2019

2. Receipts	2018	2019
Membership Fee	204,200	231,640
Conference & Workshop	979,796	1,082,704
Donation	20,593	
Profit on Investment	1,024,119	717,190
	2,228,708	1,959,815
3. Expenditure		
Advertisement	16,500	
Anniversary Expenses		66,568
Staff Salary	901,990	873,217
Telephone Mobile	50,430	76,710
Electric Bills	210,581	163,997
Membership Fee	204,200	231,640
Conference & Workshop	979,796	1,082,704
Donation	20,593	
Profit on Investment	1,024,119	717,190
Advertisement	16,500	
Anniversary Expenses		66,568
Staff Salary	901,990	873,217
Telephone Mobile	50,430	76,710
Electric Bills	210,581	163,997
Legal Professional	85,000	50,000
Auditors Remuneration	35,000	35,000
Stationery Photocopy	161,311	93,209
Postage	151,548	114,286
Repairs Maintenance	293,206	229,648
Security Charges	25,811	20,972
Conveyance	11,505	6,845
Entertainment	96,140	28,626

Misc Expenses	40,764	10,889
Journal	(21,194)	197,164
Property Tax	34,463	7,500
Water Charges	16,220	29,680
Web Development	10,262	54,622
Depreciation	360,561	325,587
	2,480,098	2,384,520

Income	2018	2019
Workshop		
Receipts	856,050	729,519
Expenses	(342,719)	(388,871)
	513,331	340,648
ICELT		
Receipts	662,701	695,900
Expenses	(835,565)	(618,861)
	(172,864)	77,039
Conference		
Receipts	2,267,879	2,120,986
Expenses	(1,628,550)	(1,455,869)
	639,329	665,117
Total	979,796	1,082,804

Finance Committee Targets for 2020

- To consolidate SPELT's accounting process
- To be able to "catch" the shortfalls and show a profit
- To be able to rationalize the expenses and bring them in alignment with the income
- To be able to generate more income through introducing a range of strategies for revenue generation in consultation with SPELT Coordinators

34th Annual General Body Meeting 2019

Following is the report of the AGM held on 28th December 2019 at the SPELT House, Karachi.

Date: December 28, 2019

Venue: SPELT Head Office

Timings: 4:30 to 6:00

Agenda Item 1: Tilawat: The meeting was called to order at 4:30 pm, and started with the recitation of the Holy Quran, by Talha Salim. It was adjourned for 5 minutes due to lack of quorum. It was reconvened after 5 minutes.

Agenda Item 2: Welcome: Professor Zakia Sarwar, a founding member and the first President of SPELT, was requested to chair the meeting and welcome the members. She expressed her pleasure at being able to participate in the AGM. She welcomed everyone, particularly some new members, and applauded the work being done by all the sub-committees. She also reiterated that the purpose of founding SPELT was to provide a platform for English language teachers for their professional growth and development.

Agenda Item 3: Sub-Committee reports: All the sub-committees presented their reports, broadly stating the tasks accomplished in 2019 and the targets of their respective committees for 2020 (for details, please see the attached reports)

Agenda Item 4: Announcement of the names of newly elected coordinators: Mr Tahir Javed, the Election Convener, announced that 4 positions had been declared vacant; these were: Coordinators for the Academic, Finance, Journal, and Working Committee sub-committees. He conveyed that all these coordinators had been elected unopposed. He then announced the names as follows:

- | | |
|--|----------------------|
| 1. Academic sub-committee coordinator: | Muhammad Talha Salim |
| 2. Finance sub-committee coordinator: | Zehra Gheewala |
| 3. Journal sub-committee coordinator: | Shumaila Omar |
| 4. Working Committee sub-committee coordinator: | Fatima Shahabuddin |

He congratulated all the coordinators on their appointment.

Agenda Item 5: Oath-taking ceremony: The newly elected members were administered the oath by the Election Convener. He was then requested to address the audience. He thanked SPELT for honouring him with the task of conducting the SPELT elections. He shared that his experience with SPELT had been a long and fulfilling one and he hoped that this will continue. He highlighted the role of Zakia Sarwar in guiding and nurturing SPELT, and particularly acknowledged the support and mentorship that he, personally, had received from her. He was then presented the SPELT mug, as a token of appreciation.

Agenda Item 6: AOB: Four items were put up to the general Body, for which ratification was sought. These included:

1. One centralised bank account at the Head Office in Karachi
2. One centralised membership directory at the Head Office in Karachi
3. Revamping of the administrative structure to make it compliant with the original Charter. This included having a two-tiered structure at the Head Office: 1) an Executive Committee, as per the charter and 2) four Professional Councils, each headed by a Chair – these would be Conference, Publications, Professional Development, and Outreach
4. Holding the Chapters in abeyance until the new Head Office structure is finalized

One member expressed that SPELT was supposed to be a non-hierarchical organization, as per the Charter. It was clarified by the first SPELT President that the Charter had a hierarchical structure; however, for operational purposes, a non-hierarchical structure was put in place. It was further stated that while this had worked for the last 35 years, the current changed scenario – stringent government measures for NGOs and project funding requirements of donors–demanded that the SPELT structure be brought in line with the government regulations. For this purpose, a revised format, which would incorporate both government and SPELT’s operational requirements, was now being envisaged. The new structure will be in place from 2021 and after the bye-laws and procedural steps on how this revised structure will be operationalized are worked out, starting from the meeting scheduled on January 4, 2020. It was also clarified to the members that, as per the government rules, members of the Executive Committee will not be allowed to do any work for SPELT in a paid capacity, i.e. they will not be entitled to receive payment for any work related to paid workshops, projects, etc.

The Executive Committee will also have provision to take on members related to specialised fields, as per SPELT needs, including people from the field of finance, law, etc.

Another issue on which clarity was sought was why the number of Professional Councils had been reduced to 4, when the current structure had 7 coordinators. It was clarified that the 3 admin committees would become a part of tier one, hence, it was considered that 4 Councils would be sufficient to oversee the remaining activities.

After a detailed discussion, majority of the members present voted in favour of the points put up for ratification; hence, these were considered ready for work to begin on developing detailed policies and procedures for their implementation.

Agenda Item 7: Vote of thanks

The Working Committee coordinator, Fatima Shahabuddin, thanked the Election Convenor for sparing time and overseeing the election procedure. She also thanked all the members for their participation in the AGM and for ratifying the points put up for this purpose. The meeting ended at 6:00 pm, with a vote of thanks to the Chair.



Coordinators and sub-committee members (2020-2021) taking oath of office



CHAPTER REPORTS

Lahore Chapter

The Conference at Lahore was held on 2nd and 3rd November 2019 at the University of Central Punjab (UCP). This year's conference was organized by a completely new team of volunteers, the faculty members of the English Language Centre at UCP with guidance from the SPELT Head Office Karachi and the previous SPELT Lahore Team members Shireen Rahim and Iram Qazi. The pre-conference preparations kept our volunteers busy. They visited schools and other educational institutions to publicize the event, read and finalized abstracts, coordinated with the presenters, and organised the logistics. They also hosted the eminent speakers and learned from them.

A pre conference dinner was hosted by the University to welcome the presenters. The SPELT Lahore Team also celebrated Dr De Costa's birthday.

The Conference opened on 2nd November and was attended by 250 participants representing 44 educational institutions and education departments from 7 other institutions, across Punjab.

The event spread over two days, featured a keynote address by Dr Lucilla Lopriore and Plenary sessions by Mr Hywel Coleman, Dr Tazanfal Tehseem, and Dr Peter De Costa. Professor Zakia Sarwar, Dr Judy Sharkey, Dr Abaida Qurban, and Ms Hemanthi Hidellaarachi were the Featured Speakers, and over 45 other interactive sessions and workshops were facilitated by ELT professionals.

The Conference started with recitation by a student, Muhammad Usama. The Conference Coordinator Ms Nadra Huma Quraishi welcomed the presenters and participants on behalf of the SPELT Lahore and the Dean Faculty of Arts and Social Sciences, Dr Fehmida talked about the importance of Language and extended her thanks to the presenters and the participants on behalf of UCP. Professor Zakia Sarwar briefly described the mission and vision of SPELT. The MCs Mehwish Amin and Samia Chattha, informed the audience about the sessions, flagged the changes in the timetable, venue of the sessions and other details.

This year's theme was *Innovations in ELT: Future Directions*. In her keynote address, Dr Lucilla explored the concepts of English as Lingua Franca (ELF), multimedia literacy, and the importance of interpreting messages in our environment.



Mr Hywel Coleman pointed out that English is used in various contexts around us, and advocated the importance of equal status of two languages.



After the Plenary the participants went to attend sessions of their choice.



During lunch break the participants mingled with the presenters and many mini discussion were held. People also took this chance to visit the bookstall set up by Paramount Books.

Day 2 started with a Plenary by Dr Tazanfal Tehseem on the topic of Reading to Lead and Leading to Read, he asked the teachers to become the role models for their students and lead the development of reading skills. It was followed by 2 rounds of parallel sessions and after lunch Dr Peter De Costa delivered his closing plenary on the paradigm shift in the Emotional Identity of Second Language Teacher Education.

The Conference closed with shields being presented to the keynote, plenary and featured speakers, followed by a vote of thanks from the Conference Coordinator. The volunteers then gathered for a formal photograph with the speakers. In keeping with the SPELT Tradition the event provided a rich learning experience and a platform for the ELT professionals to explore the innovations in ELT field and the pedagogical skill set required for Generation Z, Alpha and beyond. It also gave them a chance to engage in active discussions about how to bring to life the promise and power of technology to empower their students.

Nadra Huma Quraishi
Conference Coordinator 2019
SPELT Lahore

Islamabad Chapter

This report summarizes the experience of the 35th SPELT conference 2019, convened by the Islamabad Chapter for THE Society of All Pakistan English Teachers with the support of the Foundation University Rawalpindi on 21-22 December 2019.

The conference was to be initially held on 2-3 November 2019 but was postponed owing to an unavoidable political situation in Islamabad. It was then rescheduled for 21-22 December, under considerable pressure owing to the weather conditions as well as political disturbances. However the enthusiasm of people was visible from their resolution to attend despite these difficulties. The

event elicited interest of participants and presenters from schools, colleges and universities not only from in and around the twin cities but also from other cities like Gujrat, Sargodha and Faisalabad. There were more than hundred people in attendance on each day, despite some political disturbance in the twin cities of Rawalpindi and Islamabad. Around 70 presentations and workshops were held with the presenters sharing their best practices and research with the language teachers, in different areas of ELT.

Dr. Samina Amin Qadir, Ex Vice Chancellor Fatima Jinnah Women University, Rawalpindi delivered a very informative keynote speech. She also received SPELT life time achievement award in acknowledgement of her services for SPELT. A recorded presentation by Hywel Coleman attracted the audience towards his knowledgeable pexploration of 'Language(s) in the Environment'. Prof. Zakia Sarwar, Dr. Ana Lado, Dr. Christopher Hastings and Eve Smith were the plenary speakers of the conference. Dr. Ana Lado also conducted a workshop.

Second day of the conference remained significantly dynamic for the SPELTers. A book of linguistics published by SPELT and sponsored by Dr. Akram Azam was launched. SPELT has done a commendable job in the publication of this book for which they need to be genuinely proud. In the words of Dr. Mubina Talat, an SFL expert in Pakistan, "this book is a major step towards bringing Ruqaiya Hassan 'home' to Pakistan".

Another landmark achieved by SPELT this year was the completion of "Ruqaiya Hasan Online SFL Course for Pakistani Teachers: Introduction to Systemic Functional Linguistics". Six graduates of the course, for different phases received their certificates with a complimentary copy of the newly published book. Panel discussion marked the end of the event. The panelists included Dr. Nasim Akhtar Raja, Dr. Ana Lado, Prof. Zakia Sarwar and Mr. Abdul Majeed.

SPELT Islamabad is grateful to the sponsors like paramount, Askria College and Foundation University. The role of Mr. Abdul Majeed, RELO, US Embassy must be acknowledged in drawing Eve Smith, Dr. Christopher Hastings and Dr. Ana Lado to SPELT Conference on short notice and under extremely tight schedule. Prof. Zakia Sarwar's participation and support oxygenated the belated conference. We look forward to similar cooperation from all quarters interested in promoting educational excellence in Pakistan.



*Dr Mubina Talat
Conference Coordinator 2019
SPELT Islamabad Chapter*

Abbottabad Chapter

The venue of the conference was Modernage Girls College. Paramount Publishers and Oxford University Press were the sponsors of the event. During the two days, ELT experts from different colleges and universities of Pakistan conducted plenary sessions, workshops and gave presentations on language teaching related topics. Prof Zakia Sarwar, a founder member and Honorary Executive Director, SPELT Pakistan, was the keynote speaker and also the Guest of Honour.

The conference started with Ms. Sumeera Wahid, Co-Principal of Modernage Public School & College, welcoming all participants and presenters to the venue; then the Programme Coordinator and Conference Coordinator of SPELT Abbottabad Chapter briefed the audience about the purpose and conduct of the event. This two-day event was attended by a large number of ELT educationists, teachers and students.





CONCLUSION

SPELT has now entered its 36th successful year. SPELT is proud to be one of the leading ELT organizations in the region with its wide networking, and resource sharing with BELTA, Bangladesh, NELTA, Nepal, TESOL Arabia and Asia TEFL. SPELT is also an affiliate of international teacher associations such as IATEFL, UK and TESOL International, USA. This wide network of friends and colleagues helps SPELT in bringing to its members the latest innovations, best practices and research from the field of ELT from around the world. SPELT is proud to share that several leading academics and colleagues from these organizations have participated in the SPELT international conference as keynote, plenary and featured speakers each year. Similarly, SPELTers are invited to their conferences to share teaching ideas and research as invited speakers to their conferences. These provide opportunities to share and discuss success stories as well as issues and concerns about, for example, how to boost up membership and invite and sustain the voluntary participation of members in leadership positions in the organization.

SPELT is currently in the process of reviewing its structure and governance to bring it in line with the changing ELT scenario nationally, as well as the new trends in teaching-learning and professional development of teachers around the world.

At the end, we would just like to reiterate that SPELT is an organisation *of* the teachers, *for* the teachers and run *by* the teachers, who are constantly striving to work together to improve the standards of teaching and learning of English in Pakistan.

Please join us in this exciting journey as members and volunteers!

Dr. Fauzia Shamim
Programme Coordinator
2019-20
Karachi

Fatima Shahabuddin
Working Committee Coordinator
2018-21
Karachi

SPELT ACTIVITIES 2019 AT A GLANCE



Glimpses of the SPELT Conference, Karachi 2019



SPELT Conference Lahore



SPELT Conference Book Fair

